

**SEADRUNAR
JOB DESCRIPTION
SUBSTANCE USE DISORDER PROFESSIONAL
SUBSTANCE USE DISORDER PROFESSIONAL TRAINEE**

GENERAL DEFINITION

The Substance Use Disorder Professional (SUDP) or Substance Use Disorder Professional Trainee (SUDPT) shall be an employee hired by the Executive Director to carry out such duties as may be assigned. The SUDP/SUDPT shall meet the requirements of WAC 246-811-030 through 060.

Supervisor

Reports directly to Treatment Director

Hours of Work

Full and part-time hours available.

Responsibilities (may include, but not limited to)

1. Deliver all program services relating directly to patient treatment and care as assigned by and under the supervision of the Treatment Administrator.
2. Supervise patients outside of structured clinical activities.
3. Maintain and assure that patient records assigned are in compliance with the Treatment Staff Manual.
4. Conduct interviews and represent patients at court proceedings if so designated by the Treatment Administrator and/or Treatment Director.
5. SUDP's to provide training and serve as case manager for SUDPT as designated by the Treatment Administrator and/or Treatment Director.
6. Attend weekly staff meetings, workshops, training sessions, etc. as designated by the Treatment Administrator.
7. Adhere to all of the confidentiality requirement and guidelines as outlined in the 42 CFT, Part 2 Federal regulations pertaining to substance use treatment records.
8. Display prosocial thinking and prosocial behavior.
9. Demonstrate respect toward employees and clients.

Communication and Interpersonal Skills

1. Facilitates and maintains productive communication while maintaining a professional, prosocial relationship with clients and employees.
2. Maintains appropriate boundaries with clients and employees as outlined in Agency Code of Ethics and other policies.
3. Expresses empathy regarding client situations as appropriate.
4. Recognizes antisocial thinking and behaviors.
5. Addresses them immediately, positively, and in a non-threatening manner.
6. De-escalates potentially volatile situations between clients when necessary utilizing cognitive-based intervention strategies.
7. Effectively communicates pertinent information at shift change to co-workers and/or program management staff.
8. Answers calls courteously and professionally, directs calls appropriately, and takes accurate messages as necessary.
9. Interacts professionally with employees, visitors, guests, law enforcement, court, and safety personnel.
10. Speaks positively about the program, Agency, and employees.

Qualifications

1. Must have current documentation as a SUDP/SUDPT as defined by WAC 246-811-030 through 060 and 035.
2. Must maintain Substance Use Disorder Substance Use Disorder Professional status throughout employment.
3. Must keep all CPR/Red Cross, TB test results, training's, etc. current.
4. Must have expertise or the ability to learn proper and adequate performance in the specific job.
5. Must have a helping attitude towards the patient and their accompanying situation.